

INTERNATIONAL STUDENT TRANSFER-OUT REQUEST FORM

Students intending to transfer out of TAMU-CC should notify the Office of International Education and submit the appropriate documents at least thirty (30) days prior to the requested SEVIS release date, or as far in advance as possible prior to the requested SEVIS release date. Students must submit a completed copy of this transfer out request form along with copies of the following documents: **most current SEVIS I-20, I-94, passport, U.S. Visa, Certificate of good standing from TAMU-CC Office of Registrar (for current students), admission letter from your new institution, and your EAD card if you are currently on post-completion OPT.** No action will be taken until TAMU-CC OIE receives all required documents, so please plan ahead.

STUDENT INFORMATION:

Last Name: _____ **First Name:** _____ **Middle Name:** _____

SEVIS ID: _____ **A#** _____

E-mail: _____ **Phone#** _____

Level of Study: UG GR PhD **Program/Major:** _____

Are you a current student? Yes (If, yes, how many credits did you enroll in this semester? _____)

No, I've already graduated (List Graduation date: _____)

Reason for transferring out: (Check all that apply)

Starting New Degree Program Offered Graduate Assistantship Scholarships

On-Campus Employment Lower Tuition Lower insurance premiums/more insurance options

Other: (List Other Reason here) _____

SEVIS/TRANSFER INFORMATION:

Requested transfer release date: _____ **Start Date at Transfer Institution:** _____

Have you been out of status (F1) for any reason? Yes No

If yes, when, why and how your F-1 was reinstated: _____

Are you engaging in Post-completion OPT (F-1) now? Yes No

If yes, please list your authorized OPT start date: _____ OPT End date: _____

When is your last date of employment with your current OPT employer? _____

Name of Transfer Institution: _____

Address of Transfer Institution: _____

Name of P/DSO at Transfer Institution: _____

P/DSO Email: _____ **Tel #:** _____

SEVIS School Code at Transfer Institution: _____

I certify that the foregoing is true and correct. Furthermore, I authorize the release of any information that Office of International Education needs to determine eligibility for the transfer.

Student's Signature _____ **Date** _____