

Study Abroad Participant Code of Conduct Form

To participate in any Study Abroad program connected to Texas A&M University-Corpus Christi (TAMU-CC), or, as a student of Texas A&M University-Corpus Christi taking part in any Study Abroad program, the student must agree to abide by the following standards of behavior. The provisions of this Student Code of Conduct for Study Abroad Participants of TAMU-CC are supplemental to other policies, rules, and regulations governing conduct of TAMU-CC students, including, but not limited to, the TAMU-CC Academic and Non-academic Code of Conduct as it is outlined in the TAMUCC Student Handbook (<http://judicialaffairs.tamucc.edu/studentcofc.html>).

TAMU-CC students participating in any Study Abroad Program must abide by U.S Federal and Texas State laws as well as by the laws of the host country.

**ADDENDUM: Office of Academic Programs Abroad
Student Code of Conduct for Study Abroad Participants
(Revised Sept. 2017)**

Study Abroad Program. Article 1 Laws of the Host Country: Students must adhere to all legal regulations of the host country and are subject to the country's judicial system if they violate any laws. The Host Institution (*or program provider*) will provide appropriate information regarding pertinent legal regulations during its In-Country Orientation Sessions.

Any TAMU-CC student who enters a foreign country becomes subject to the laws of that country. Neither American laws nor diplomatic representatives abroad will be of help if you are arrested and/or convicted. While the Department of State and Consular Officers overseas are concerned about all Americans arrested abroad, they cannot intervene in the legal process of another country nor act as legal counsel on behalf of an imprisoned American Citizen.

Study Abroad Program. Article 2 Regulations of the Host Institution: Students must adhere to all regulations in effect at the host institution (*or program provider*). A copy of those regulations should be provided to the student during the Host Institution's (*or program provider's*) In-Country Orientation Sessions.

Study Abroad Program. Article 3 Academic and Behavior Guidelines for all Study Abroad Participants: Behavior that is disruptive to the Program or other participants of the Program will bring about consequences ranging from a First Offense Citation to program termination without refund, notification of student's emergency contact (if applicable), and return home at the student's own expense.

Students must keep in mind at all times that they are representatives of Texas A&M University- Corpus Christi and the United States in general. Actions of the students abroad have a profound effect on how Texas A&M University-Corpus Christi and Americans as a whole are perceived.

Poor behavior will have a detrimental effect on TAMU-CC's relationships with other countries and host institutions and may limit opportunities for students in the future.

**Completed forms can be dropped off to: TAMU-CC Study Abroad Office, CCH 115
Or can be scanned/emailed to: Study.Abroad@tamucc.edu**



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Study Abroad Program. Article 3.001 Attendance: Students are required to attend all classes and scheduled programs. Students are not allowed to leave 5-week Faculty-Led Programs, unless on a program-sponsored activity or unless a "Program Leave Request Form" has been completed and signed. For semester or year-long programs, all activities or travel not connected to the Host Institution's programs or activities are at the student's own liability.

Study Abroad Program. Article 3.002: Course Enrollment: Students are required to be enrolled in courses for the duration of their study abroad program.

a. **Faculty-Led Programs:** Students need to be enrolled for a minimum of 3 credit hours for short-term faculty-led programs; regardless of whether the entire course is taking place overseas or not.

Faculty-Led Programs exception: Students who are enrolled in a fall/spring course with a designated international component may be exempt from the course enrollment requirement (for the term they are abroad) if they do not wish to enroll in one of the main courses that will be offered during the international component of the program.

b. **Summer Programs (Non-TAMU-CC Faculty-Led Programs):** Students enrolling in regular summer programs through a partner institution, or provider program, will need to be enrolled in a minimum of 3-credit hours.

c. **Semester and Academic Year Programs:** Students enrolling in semester or academic year programs will need to be enrolled in a minimum of 12 credit hours per semester, or be enrolled in the appropriate course credit loads *considered full-time by the host institution* (i.e., 30 ECTS credits, 60 UK credits, etc.). Students who wish to drop below the full-time credit course load will need prior approval from TAMU-CC in order to do so.

d. **Students who fail to maintain their enrollment status for their study abroad program or host institution,** may be subject to disciplinary action, including program termination without refund, notification of student's emergency contact (if applicable), and return home at the student's own expense. Disciplinary action and/or program termination can be initiated by TAMU-CC, the host institution, or the provider program.

Study Abroad Program. Article 3.003 On-time Requirements/Courtesy and Civility: Students must adhere to all schedules as announced by the Supervisor, Faculty or the Program Director. Schedules may include, but not be limited to, site visits, movement at airport/train/bus stations, academic excursions, classroom or course times, or information meetings. A student must act with patience and politeness (in accordance with local cultural standards) towards all service persons, hosts, and others. Students must avoid boisterous, loud, and otherwise disruptive behavior in all public places and must observe quiet hours which have been established by the host institution or accommodation managers.

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Study Abroad Program. Article 3.004 *Dormitory/Accommodations Guidelines:* The purpose of the program is academic; thus, there might be curfews in regard to being in the dormitory at certain times and in regard to noise levels. • Alcohol is not allowed in students' private rooms. The in-country housing facility/homestay/apartment complex may have its own rules in regard to private/public areas. Students will abide by those rules.

Study Abroad Program. Article 3.005 *Alcohol Abuse and Related Misconduct:* Although laws of the host country may differ from U.S. laws, TAMU-CC students attending study abroad programs are subject to Texas law and TAMU-CC policy. Article III, Section 15 (a-g) of the *TAMU-CC Code of Conduct* (<http://judicialaffairs.tamucc.edu/assets/Article%20III.pdf>) governs alcohol usage of which a. and b. are here listed in order to highlight the legal age guidelines which forbid any of the following:

- a. possession, purchase, use, consumption, manufacture, sale, distribution, being in the proximity or being under the influence of alcohol and/or empty alcohol containers by anyone under 21 years of age.
- b. providing alcoholic beverages to an individual who is under the age of 21. During the study abroad program, for those over 21 years of age, any excessive and irresponsible drinking leading to intoxication and behavior that interferes with the rights of others may be subject to immediate disciplinary action, including program termination without refund, notification of student's emergency contact (if applicable), and return home at the student's own expense.

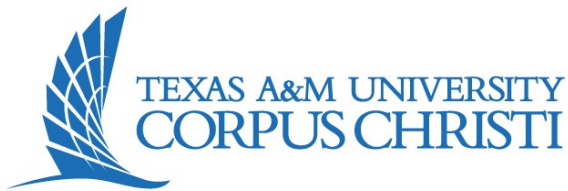
Study Abroad Program. Article 3.006 *Illegal Drugs:* The use or possession of illegal drugs during the Program or being knowingly present in instances of use or possession of illegal drugs during the Program will be cause for a First Offense Citation or program termination without refund or notification of student's emergency contact (if applicable), and/or return home at the student's own expense. Rules regarding illegal drugs are covered more specifically in Article III, Section 14(a-c) of the TAMU-CC Student Code of Conduct (<http://judicialaffairs.tamucc.edu/assets/Article%20III.pdf>). The use or possession of prescription drugs is only allowed for the person named on the prescription. Prescription drugs may not be provided to any other person.

Study Abroad Program. Article 3.007 *Destruction of Facilities:* Students will be held responsible for any damage to property, including hotels, residences, facilities of the host institution, and means of transportation. In addition, students are responsible for any fines that are incurred during their stay, such as hotel fines for damage of property.

Study Abroad Program. Article 3.008 *Driving Abroad:* Students may not operate motor vehicles of any kind while participating in a Faculty-Led Program.

Study Abroad Program. Article 4 *Sanctions:* A First Offense Citation is imposed upon a student after he/she has either admitted being in violation or as been found responsible by the Program Director, or Supervising Faculty, or Host Institution International Office connected to the study abroad program of having committed a violation

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of this Study Abroad Code of Conduct or the TAMU-CC Student Code of Conduct (Article VIII) (<http://judicialaffairs.tamucc.edu/assets/Article%20VIII.pdf>). An incident report will be created, reviewed with the student, and signed by the student.

Study Abroad Program. Article 4.001 Program Termination without Refund: Second Offence Citations/Extreme violations of the Study Abroad Participant Student Code of Conduct, such as the possession of illegal drugs or excessive alcohol abuse, will result in a student being sent home immediately and notification of student's emergency contact (if applicable). The return passage and all other costs associated with a participant's involuntary withdrawal from the program shall be the sole and exclusive financial responsibility of the student concerned. An incident report will be created, reviewed with the student, and signed by the student.

Study Abroad Program. Article 4.002 Continued Disciplinary Action after a Student Returns: Severe breaches of the Study Abroad Student Code of Conduct may result in punishments levied by Texas A&M University-Corpus Christi outside of the study abroad programs. Certain offenses are subject to Judicial Procedures and may affect a student's permanent record.

Study Abroad Program. Article 5 Student Appeals: If a student believes that he/she has been wrongly disciplined, he/she will have a chance to explain the situation and appeal for a re-evaluation of the disciplinary action by following the procedure outlined in the TAMU-CC Student Code of Conduct. A student recognizes his/her ambassadorial responsibilities as a representative of TAMU-CC while abroad. Therefore, any behavior that creates a negative impression or that is detrimental to the image of TAMU-CC must be avoided.

I acknowledge that I have read this entire document and understand its terms.

Participant's Name (Please Print)

Islander ID/A#

Program Name

Program Term

Participant Signature

Today's Date

If student is under 18 years of age, a parent or guardian signature is required.

Parent Signature

Date

Relation to Applicant

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