



Texas A&M University – Corpus Christi
Office of the University Registrar
Banner Schedule Designations for Instructional
Method and Attendance Method

Rationale

To accurately describe what courses are being offered to students, to more easily track and account for courses, to comply with state and federal laws related to the offering of online and other distance education courses, and to collect appropriate fees, the University needs to provide each course with a valid Instructional Method and Attendance Method designation.

Course Instructional Method Designations

F	Face-to-face/Web-Enhanced (50% or less online)	\$0
B	Blended/Hybrid (51%-99% online)	\$75
I	Online (100% online)	\$100
E	E-line (CONHS only)	\$200 (\$100 DE Fee; \$100 E-line Fee)

Definitions for Instructional Method Designations

F – Face-to-Face (Web Enhanced)

A course in which the instructor and the students are in a place devoted to instruction and teaching and learning take place at the same time. No planned instruction occurs when the students and instructor(s) are not in the same place. Learning management system enhances course delivery without face-to-face substitution.

B – Blended/Hybrid Course

A course in which a majority (25% or more up to 84%), of the planned instruction occurs when the students and instructor(s) are not in the same place. Learning management systems enhances delivery with pre-declared (on course schedule) face-to-face substitution.

I – Online

A course in which 85% or more of the planned instruction occurs when the students and instructor(s) are not in the same place. This type of course may have mandatory face-to-face sessions totaling up to 15% of the instructional time. Examples of face-to-face sessions include orientation, laboratory, exam review or an in-person test.

E – e-line

A course offered by the College of Nursing and Health Sciences for their e-line program.

“E” courses will be coded “S” or “A”* for SSASECT---Attendance Method.

Course Attendance Method Designations

- F- Face to face, on campus
- S – Synchronous, online
- A – Asynchronous, online
- IV – Two-way interactive video
- CC – In Corpus Christi, local
- OC – Outside of Corpus Christi in Texas
- OT – Outside of Texas
- SA – Study Abroad



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Banner Schedule Designations for Instructional Method and Attendance Method

Definitions for Attendance Method Designations

F- Face to face, on campus

The instructor and the students are in a designated place on the TAMU-CC campus devoted to instruction, and teaching and learning take place at the same time. No planned instruction occurs when the students and instructor(s) are not in the same place.

S – Synchronous, online

Synchronous learning is interactive, two-way online or distance education that happens in real time with a teacher.

A – Asynchronous, online

Asynchronous learning occurs virtually online and through prepared resources, without real-time teacher-led interaction.

IV – Two Way Interactive Video (TTVN)

This instructional method is used for TTVN courses. TTVN is the wide area data and interactive communications network that serves the campuses and agencies of the Texas A&M System. In these courses, a professor from our campus teaches via TTVN simultaneously to students from other schools based on interdisciplinary programs and/or partnerships offered by TAMU-CC. *To use this method you must have a corresponding course to connect to.*

CC – Off-campus, local

To be used for courses that will require students to fulfill responsibilities off the TAMU-CC campus at a local location in the region. Ex: for clinicals or practicums.

OC – Outside of Corpus Christi in Texas

To be used for courses that will require students to fulfill responsibilities off the TAMU-CC campus and outside of Corpus Christi but still in the state of Texas. Ex: for clinicals or practicums.

OT – Outside of Texas (out of state)

This attendance method is used for out of state placement in a physical setting, such as a hospital, clinic, school, counseling center, etc. that is located outside of Texas. ***SA – Study Abroad***

This attendance method is used for courses that are part of a Study Abroad program.

Attendance Method

- Additional information is needed for Reporting for any off-campus courses.
- PAIRS will send a spreadsheet within the first week of classes to get the Zip Codes or the State/Country name for each course section.
 - Zip Codes are needed for Attendance Method = **CC** or **OC**
 - State Name is needed for Attendance Method = **OT**
 - Country Name is needed for Attendance Method = **SA**

