

03.FAC.03 – Faculty Responsibilities

Revised and Approved by COB Faculty (March 9, 2018)

Non-Substantive Changes Approved by FHMC (December 2, 2024)

[Revision History](#)

Summary

The College is committed to professional excellence in instruction, research, scholarship and creative activity (RSCA), and service to the institution and the broader community. As such, all full-time faculty, as appropriate to the nature of their appointment, are expected to meet certain expectations described in University Procedure 12.01.99.C0.03 Responsibilities of Faculty Members.

While these responsibilities provide the foundation of professional excellence in teaching, RSCA, and service, they do not alone qualify one for merit pay, tenure, promotion, or renewal of contract. COB Process 03.FAC.05 Faculty Annual Evaluation specifies the minimum expectations for teaching, RSCA, and service. Additional responsibilities are specified in the other College policies including the guidelines for pre-tenure review, tenure, promotion, and post-tenure review. The Dean, Associate Dean, or a faculty member's Department Chair may assign additional responsibilities.

Related Policies

[University Procedure 12.01.99.C0.03 - Responsibilities of Faculty Members.](#)

[COB Process 03.FAC.05 – Faculty Annual Evaluation](#)

[COB Process 03.FAC.07 – Faculty Promotion](#)

[COB Process 03.FAC.08 – Tenure](#)

[COB Process 03.FAC.09 – Pre-Tenure Review](#)

[COB Process 03.FAC.10 – Post-Tenure Review](#)

Revision History

- Revised (January 29, 1999)
- Revision draft (August 2005)
- Reviewed COB Advisory Council (November 11, 2006)
- Revision Approved by COB Faculty (May 8, 2007)
- Reviewed (April 2012)