

## Letter for Elementary (Grade K-5) Participants

### 2025 Coastal Bend Regional Science Fair (CBRSF)

Dear CBRSF Elementary Fair Participants,

You are receiving this message because your student is registered for the Elementary Division Coastal Bend Regional Science Fair being held on Saturday, February 15, 2025, on the TAMUCC Campus in the University Center (UC). Parking is free anywhere on campus. Please see our [campus map](#) for building locations and parking lots (Jellyfish lot and Turtle cove are closest).

#### **Project Board**

**ALL students must bring their projects with them during their check in time. Parents/teachers can go with their child to help them set up their boards. Parents MUST leave the Exhibit Hall before judging begins, or when prompted by officials or official announcements.**

- You created a Project Board to compete in your school or district fair. You can use that exact same board, or you can improve your board as long as the original experiment stays the same.
- Please see the [CBRSF student guide](#) for more details on the required board elements and any items allowed/disallowed as part of your display.

#### **IMPORTANT**

- **NO** projects with glitter are allowed (University rules disallow any glitter anywhere in the facility!).
- **NO** helium balloons are allowed in the facility.
- **NO** liquids (even water) or organic materials are allowed as part of the display.
- **NO** bacteria or mold projects are allowed at the K-5 Elementary Division Fair.

**\*\*\*NO GLITTER or organic materials are allowed on or in front of the display.\*\*\***

*Please check the student guide for any other allowed/dis-allowed items.*

#### **Checking in**

*The lines will be long, but we have lots of volunteers checking in projects. At check-in, boards will be inspected to make sure display and safety rules have been followed.*

To be able to check in and set up please arrive at or before 8:30 AM.

- Please arrive on time:
  - Grades K-2 check in begins at 8:00am. Exhibit Hall closes at 9:00 AM
  - Grades 3-5 check in begins at 9:00am. Exhibit Hall closes at 10:00 AM

Students not checked in and set up before judging begins will not be allowed to participate.

- Check-in is in the University Center foyer just outside the Anchor Ballroom. Students will receive their T-shirts, a name tag, and a project form.
- After checking in with our volunteers, parents/guardians can walk with their child to the Exhibit Hall and help them set up their project board.
- Parents/guardians will be given a fair sheet with the student's name and exhibit hall location at check in.
- Parents/guardians will need to use the fair sheet to find their child's place. Please keep your copy as you will need to show it to chaperones when picking up your child. Parents will show the fair sheet to our volunteers to pick up their child after judging.

### **Exhibit Hall**

- Students and parents are allowed in the exhibit hall during set up time, but must leave before judging begins.
- We will have chaperones in the exhibit hall to help children. Upon request, students escorted to the restrooms by chaperones which are only open to fair participants.
- Students are not expected to stand the whole time and may need to rest. No chairs need to be provided by families. We will provide chairs in front of each display table.
- The only beverage allowed in the exhibit hall is water. A small, neat snack is allowed.
- Students may bring a quiet game, book, or drawing materials. Electronic games are allowed, but users will need earphones.
- Students are expected to stay relatively quiet and by their boards during judging.

### **Judging**

- Students will be judged in the 2-hour period following check-in and setup.
- We will do our best to have 2 judges visit each project. This is dependent on our volunteer numbers.
- Please see "[interview techniques](#)" on our website for some hints about the interview.
- Students should be prepared to talk about their project for 2-3 minutes and then the judges will ask questions for 2-3 minutes. Judges may return to ask more questions.

Parents/guardians should wait in the University Center or close by while their child is in the Exhibit Hall. Only judges, chaperones and official fair personnel are allowed in the exhibit hall during judging.

### **After judging**

- After the judging of an entire grade level is complete, we will bring the students in their grade level group from the exhibit hall to the Lone Star Room in the University Center for dismissal.
- We begin releasing Kindergarten and go in order by grade level.
- We will make an announcement from the stage that students are coming, and we will walk them across the stage and announce each student's name.
- This is a good time for taking photos! Please make room, and don't block the stage during this time.
- You will pick them up on the opposite side of the stage and show the designated volunteer your Fair sheet.
- After the completion of judging for all grade levels K-5, we will announce that the exhibit halls are open for public viewing, receiving award ribbons and retrieving project boards. This should happen by or before 1:30 PM.

### **Awards**

- Every student registered for Regionals this year will receive a special commemorative T-Shirt and Certificate of Participation.
- This year, every project will receive either 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> place. Multiple projects may tie for any award level.
- As soon as Judges have designated and placed awards on projects, we will re-open the exhibit hall.
- Students will receive a ribbon indicating place on their display. Please feel free to take photographs on the stage if after they pick up their award and project in the exhibit hall.
  - Photos will be posted on our [Awards & Photos](#) page following the fair.
  - Follow us on [Facebook](#) for announcements.

[Fair Day Schedule](#) is posted on our [schedule page](#).