



**CERTIFICATION OF CUSTODY OF WORKING FUNDS  
AND STATEMENT OF RESPONSIBILITY**

I, \_\_\_\_\_, hereby certify that I have in custody  
\$\_\_\_\_\_. I also certify that I have received and read a copy of the University Procedures  
on Custody of Cash & Cash Handling. I understand that if I violate this policy, I may be subject  
to disciplinary action and the Department may lose working fund benefits.

\_\_\_\_\_  
Department

\_\_\_\_\_  
Cash Custodian Signature

\_\_\_\_\_  
Date