



**STAFF COUNCIL GENERAL MEETING
MINUTES
NOVEMBER 16, 2023 | 2:00 – 3:30 PM
UC Legacy Hall 145**

Attendance

- Present
Christina Loftin, Lauran Guerra, Jacquelyn Flowers, Ricardo Reyes, Alexandra Janney, Jessica Aleman, Kit Wilson, Julian Martinez, Lorraine Soliz, Christopher Palfreyman, Erica Hill, Esmeralda Vasquez, Trennon Cavanagh, Alex Zavala, Roxanne Singaas, Diana Avila, Zeldá Chacon, Hayford Osei, DeAnna Crites, Maria Pedigo, Alexis De Leon, Mary Canales, Cynthia Duff, Sara Chapa
 - Absent
Jaclyn Mahlmann, Michelle Hollenbaugh, Ben Soto, Nathaniel Galvan, Regina Gonzales
-

1. Call to Order

- Alexandra Janney called to order at 2:03 PM.

2. Approval of Minutes

- Minutes from 9/28/23 – Jessica Aleman motioned to approve Maria Pedigo seconded.

3. Old Business

- None

4. Staff Council Committee Reports

- President’s Report – Alexandra Janney – Halloween Break in the Day Feedback: Dr. Miller thanks everyone for a job well done. About 400 people attended the event! We ran out of room for people to sit as well as food, if possible, more tables are needed next year as well as more food. Costume contest judging was slow, to assist judges next year, allow costume contest participants to identify what category they are competing in so judgement can be reached faster. There wasn’t as many individual costume contest participants this year, this could be due to the fact that the group contest had large numbers and participants had to pick “group” or “individual” contests. There was more staff in attendance than faculty, perhaps faculty could be more targeted with adverts next year? Better communication for costume contest registrants is needed – they were supposed to have been able to check in early and have food. Food may need to be set up by 11 AM next year. Pumpkin decorating contest communication should let registrants know where to pick up their pumpkins afterward. They cannot leave pumpkins in the anchor ballroom. Pumpkin contest may need its own communication, separate from costume contest announcement so it doesn’t get buried in the message. December 15th Staff Council Retreat 12 – 1 PM. Ink Cartridge Recycle Program update – this program will be discontinued. All the collection bins will be collected from around Campus. Johnathan Cooper has left TAMU-CC for a new position. Alexandra will be taking over his role in the Transportation Advisory Committee. Nathaniel is out but Alexandra will ask him if he would like to join the University Safety Committee. CFE will host the Faculty Staff Mixer at House



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of Rock downtown. Flyer will be shared with Staff Council to disseminate among groups.

- Vice-President’s Report – Trennon Cavanagh – Trennon thanked everyone for their work on Halloween and Islander Lights while Alexandra was out.
- Treasurer’s Report – DeAnna Crites – University Services picked up the tab for food for the Halloween Break in the Day. We were able to divert some of the funds we saved on food to Islander Lights (in addition to the budget we already set aside for Islander Lights).
- Nominations and Elections – Trennon Cavanagh
- Communication Committee – Lauran Guerra – Nothing to report.
- Ad Hoc Bylaws Review Committee – Nathan Galvan
- Benefits & Employee Development – Julian Martinez – Dorothy Yeater Scholarship is now open (Nov. 2nd to Dec. 22nd). The committee will meet to review candidates and pick 3 to 4 recipients of the award. A second “reminder” announcement for Dorothy Yeater is pending send. There is a deadline for recipients to use the funds from the scholarship, any recipients should be reminded of this deadline. Alexandra noted that we have reached out to Dr. Rodriquez to talk about the “Rising Tide” Award – there may be an opportunity for Staff Council to join in assisting with the award.
- University Relations – Esmeralda Vasquez – Volunteers still needed for Islander Lights during the evening event. Set up will begin Friday morning at 9 AM. Islander Lights T-shirts will be sold during the event. For Photos with Santa will be limited to 2 photos per groups. Photos will be posted on the University Website – goody bags will be handed to parents. The parents can choose what candy to give their children as well as receive the QR code. Might need a space near the stage or Santa where people can put their belongings that they don’t want in the picture. 5 PM is when Islander Lights Event starts to begin – 7:30 PM is when UC will start to guide guests to the lighting of the tree. Santa will need a fan.

5. University Committee Reports

- Calendar Committee - Lauran Guerra – Has not met.
- Campus Wellness Committee - Mary Canales – A representative from Blue Cross/Blue Shield of Texas came to visit. The rep outlined the top 3 things that TAMU-CC should promote. There are several Lunch and Learns planned where the BCBS will speak about these issues.
- Committee on Committees - Trennon Cavanagh – Has not met.
- Environmental Committee - Nathan Galvan – Not present.
- Expressive Activity Committee - Ben Soto - Not present.
- Faculty Senate - Trennon Cavanagh – Trennon could not attend the last Faculty Senate.



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- Historically Underutilized Business Comm – Ricardo Reyes – Data average is at 12% which is above state average but would like to see more usage. Using “Punch Out” on Aggiebuy automizes certain actions in Aggiebuy.
- Institutional Effectiveness - Alexandra Janney – Had a preliminary meeting about the SACSCOC 5 year reaccreditation.
- International Education Committee - Hayford Osei – International Education Week was week of November 13th. There will be a lunch for International Students downtown so that they can meet entrepreneurs downtown. Study Abroad program/Exchange student program will be expanding.
- Strategic Planning Council - Alexandra Janney – has not met yet.
- Student Endowment Scholarship Comm. - Regina Gonzalez – not present
- Student Success Council - Jessica Aleman – has not met yet.
- Transportation Advisory Committee – Alexandra Janney - Has not met yet.
- University Safety Committee – Nathaniel Galvan - Not present.

6. Liaison Reports

- Advisor Update – Jaclyn Mahlmann – Not present.
- HR Update – Dr. Jacquelyn Flowers – University is working on exit survey for staff. Dr. Flowers is looking for feedback on this survey. The survey has been shared with various groups on campus such as Faculty Senate for their feedback. HR is moving under Institutional Excellence.
- IT Update – Ben Soto – Not present.

7. New Business

- None

8. Good of the Order

9. Adjourn

- Maria Pedigo motioned to adjourn Kit Wilson seconded – Meeting Adjourned at 2:51 PM.

Next Meeting

- No December SC General meeting.