

Staff Council General Meeting
UC Anchor Ballroom, B
July 27, 2023
2:00 - 3:30 pm

- I. Call to Order = 2:02 PM
 - **Members Present:** Alexandra Janney, DeAnna Crites, Ricardo Reyes, Zelda Chacon, Alex Zavala, Angelica Santillan, Christina Loftin, Christopher Palfreyman, Cynthia Duff, DeAnna Crites, Jessica Aleman, Kit Wilson, Luran Guerra, Mary Canales, Nathaniel Galvan, Regina Gonzales, Trennon Cavanagh, Diana Avila, Julian Martinez, Lorraine Soliz, Maria Pedigo, Roxanne Singaas, Alexis De Leon, Hayford Osei
 - **Members Absent:** Ben Soto, Erica Hill, Esmeralda Vasquez
- II. Approval of Minutes motion to approve by Sara Chapa seconded by Christopher Palfreyman
- III. Guest Speaker – Zelda Chacon to discuss SEBAC.
 - a. SEBAC rep advises changes and issues that constituents bring about various benefits available to TAMU-CC faculty/staff. Weighs pros/cons, gives feedback, etc.
- IV. President’s Report – Alexandra Janney
 - a. System Staff Council Meeting – System is looking at all staff councils and reevaluating mission statements for staff councils.
 - b. Senate Bill 17 – diversity equity and inclusion – conversation still ongoing
 - c. Conversation about election dates for staff council
 - d. Alexandra Janney has met with Committee Chairs after their 1st meetings.
 - e. Supplies may be available to purchase due to budget. If you think of something, let staff council know. Please note that there is no storage!
 - f. August 24th Meeting – May need to be cancelled due to Campus events. September meeting will meet as normal (Motion to approve my Cynthia Duff and seconded by Maria Pedigo — Voted by whole group and over 2/3 approved and passed.)
 - g. T-shirt ordering for staff council t-shirts – ordering paper to be passed around.
 - h. Halloween Break in the Day – Committee has met (University Relations) preliminarily about this event. Once the event happens all of Staff Council is expected to volunteer help – same for Islander Lights. Date for Halloween Break in the Day is Halloween Day (Oct 31st) date for Islander Lights is November 17th.
 - i. Student Worker – Staff Council has a student worker. If a Staff Council member needs help with something, they can reach out to Alexandra to request help from the Staff Council Student worker.
 - j. Budget – Alexandra asks us to think about other events we can do. Committees can talk to each other about staff recognition events and their chairs can report back to Alexandra. Ideas thought of so far include the “BBQ Cook Off” and “Rising Tide” award and “Admin Professionals Day”.
- V. Vice-President’s Report – Trennon Cavanagh

- a. Trennon – reported that there are 3 open positions on Staff Council in the EEO3 category – looking to host special election to fill the 3 seats.
- b. Mission update – System is examining mission statements, also looking at redoing/re-examining EEO categories.

VI. Treasurer’s Report – DeAnna Crites

- a. DeAnna – Jaclyn Mahlmann helped secure approval to move remaining funds from the Staff Council account at EOY to the Dorothy Yeater Memorial Scholarship Fund.
- b. FY 24 budget needs being examined currently.

VII. Staff Council Committee Reports

- a. Nominations and Elections – Trennon Cavanagh: Looking at where we can recruit new staff council members from. Specifically looking at underrepresented departments.
- b. Communication Committee – Lauran Guerra: The Communication Committee met to discuss their plan for the year. If any internal Staff Council announcements are needed, Staff Council members can send information to staff.council@tamucc.edu and CC lauran.guerra@tamucc.edu. The Communication Committee will then create an announcement via Teams to share with the group. The Communication Committee will also advertise (campus announcement, social media, digital signage) for all staff/faculty events.
- c. AdHoc Bylaws Review Committee – Nathan Galvan: Committee will meet to address editing of current bylaws and implementing/looking into membership.
- d. Benefits & Employee Development – Mary Canales: The Dorothy Yeater Scholarship Applications are still being taken through Friday (7/28) – currently there are 9 applicants. There is \$ 1800 that must be used by the end of fiscal year. If all applicants meet the requirements, they will receive a scholarship.
- e. University Relations – Esmeralda Vasquez: Christopher Palfreyman – Reported for Committee – Halloween Break in the Day planning is underway. Committee is examining inventory. Discussed ways to improve the ticketing system we used for the Kona ice event. Idea is to use a QR code where people can sign in, and we can reach out to them for event feedback.

VIII. University Committees Reports

- a. Calendar Committee - Lauran Guerra: Committee has not met.
- b. Campus Wellness Committee - Mary Canales: Committee is looking at mission and funds distribution.
- c. Committee on Committees - Trennon Cavanagh: Made Teams the primary communication method for Committee’s on campus. Our Team chat area name may change.
- d. Environmental Committee - Nathan Galvan: No report.
- e. Expressive Activity Committee - Ben Soto: Not present at meeting.
- f. Faculty Senate - Trennon Cavanagh: Faculty Senate has not met yet.
- g. Historically Underutilized Business Comm. - Ricardo Reyes: The committee has not met yet. Ricardo contacted Will Hobart to ensure he is included when the committee does meet.
- h. Institutional Effectiveness - Alexandra Janney: Committee has not met yet.

- i. International Education Committee - Hayford Osei: Committee talking about better ways to recruit international students – and also to link up international students who are close to graduation to TAMU-CC affiliates (like Innovation Center) to assist them with a job post-graduation.
- j. Strategic Planning Council - Alexandra Janney: Committee has not met yet.
- k. Student Endowment Scholarship Comm. - Regina Gonzalez: In correspondence with the committee head Adrian Rodriguez - they meet only once (in the Spring) to approve the awarding and notification of the meeting date and time will be sent early Spring.
- l. Student Success Council - Jessica Aleman: The Student Success Council is starting their new student success plan as their initial plan has expired. Their initial plan focused on first time in college students - the new plan will include other groups including transfer students, international, adult learners, PSA, First Generation and Graduate Students. They will be conducting listening tours with various groups on campus to talk about things like, "what is success?" "And how is success defined?"
- m. Transportation Advisory Committee - Johnathan Cooper: Committee has not met yet.
- n. University Safety Committee - Johnathan Cooper: Committee has not met yet.

IX. Liaison Reports (if any)

- Advisor Update – Jaclyn Mahlmann: Reminder to get purchasing requests in asap. Student enrollment is slightly up. Housing Management update may raise amount of EEO 4, 5, and 6 categories. Marcomm is going to begin auditing websites and is working on social media “Tips and tricks”. On Campus Job Fair is coming September 6th. Chick-Fil-A opening August 10th. Waves of Welcome is coming soon, Staff Council is encouraged to volunteer. Active Threat Exercise was conducted in May by UPD. Demo of Classroom East coming soon.
- HR Update – Dr. Jacquelyn Flowers: Not present.
- IT Update – Ben Soto: Not present.

X. Old Business – None reported.

XI. New Business – None reported.

XII. For the good of the order – None reported.

XIII. Adjourn = Maria Pedigo motioned to adjourn Regina Gonzalez seconded. Adjourned at 2:52 PM.