

Staff Council General Meeting  
UC Bay View 320  
April 25, 2024  
2:00 - 3:00 pm

- I. Call to Order: 2:06pm
- II. Approval of Minutes – Lorraine Soliz 1<sup>st</sup> motion to approve and Zelda Chacon 2<sup>nd</sup> approval
- III. President’s Report – Alexandra Janney
  - a. Procedure Reviews x 2
    - Appeal process for faculty and all employees
    - Flexible work arrangements
  - b. Let Kevin Houlihan know there are no recommendations for change
  - c. Employee Excellence awards: food provided from 1-1:30, awards begin at 1:30pm, staff council will be giving out plaques (3)
  - d. Next Meeting May 23<sup>rd</sup> from 2-3pm, new council members will attend. Recommend move 11:20-1pm to orient new council members.
  - e. Student worker will not be available in the summer. John LaRue will be getting an admin that might be able to support staff council.
  - f. Summer Break in the Day: Ben Soto will explore options.
  - g. Emergency relief fund for staff (one time \$500 stipend): President asked to come back and inquire next year.
- IV. Vice-President’s Report – Trennon Cavanagh
  - a. Elections and Nominations
    - Roadblocks getting information from HR due to organizational chart.
    - Nominations open since last week. Will be open through this week. Looking at filling 15-20 seats due to vacancies and exiting staff.
    - Next week or 2 will be filtering nominees.
    - After will send it back out for vote.
    - Consideration for Athletics to be broken out of the SEAS division. John LaRue will be reviewing and advising on how to proceed.
    - Moving to divisional representation is along what other universities are doing.
- V. Treasurer’s Report – DeAnna Crites
  - a. Money available for summer Break in the Day
- VI. Staff Council Committee Reports
  - a. Nominations and Elections – Trennon Cavanagh
  - b. Communication Committee – Lauran Guerra
    - Minutes removed from website due to DEI concerns. As of this meeting we will start posting minutes
  - c. AdHoc Bylaws Review Committee – Christopher Palfreyman
  - d. Benefits & Employee Development – Julian Martinez
  - e. University Relations – Ben Soto
- VII. University Committees Reports
  - a. Calendar Committee - Lauran Guerra

- b. Campus Wellness Committee – Zelda Chacon
- c. Committee on Committees - Trennon Cavanagh
- d. Environmental Committee – Hayford Osei
- e. Expressive Activity Committee - Ben Soto
- f. Faculty Senate - Trennon Cavanagh
- g. Historically Underutilized Business Comm. - Ricardo Reyes
- h. Institutional Effectiveness - Alexandra Janney
- i. International Education Committee - Hayford Osei
- j. Strategic Planning Council - Alexandra Janney
- k. Student Endowment Scholarship Comm. – Jessica Aleman
  - Tomorrow: cannot attend 9:30am meeting, Trennon will attend in her place
- l. Student Success Council - Jessica Aleman
- m. Transportation Advisory Committee – Alexandra Janney
  - Tarpon and parking lot adjacent to old Classroom East will be closing Spring 2025. \*\*\*
- n. University Safety Committee – Trennon Cavanaugh

**VIII.** Liaison Reports (if any)

- Advisor Update – John LaRue
- HR Update – Dr. Jacquelyn Flowers
  - May 31<sup>st</sup> is deadline for evals
  - Employee Excellence Awards
    - 1:00-1:30 food
    - Photo booth
    - 1:30pm awards begin.
- IT Update – Ben Soto

**IX.** Old Business

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- a. In Legacy, printing services having an open house until 4pm.

**XI.** Adjourn at 2:51pm:

- a. Chris Palfreyman motioned
- b. Hayford Osei seconded the motion