

Staff Council General Meeting

UC Oso 221

September 26th, 2024

2:00pm-3:30pm

Present: Anna, Donna, Alexander, Lorena, Stephaine, Martha, Michael, Ashleigh, Alexis, Mary, Isla, Ben, Christina, Diana, Luran, Grace, Claudia, Lorraine, Christopher, Sarina, Jacquelyn, Alexandra, Ricardo, Alimursal, Trennon.

Absent: Desiree

I. Call to Order: 2:01pm

II. University Services Presentation

II. Approval of Minutes : Motioned by Alexis, seconded by Sarina.

III. President's Report – Trennon Cavanagh

- Finalized administrative assistant
- A&M Staff Council System reached out to look at all staff council
 - Does it align- Common Complaints
 - Does it work- Suggestions Box
 - Suggestions Box
 - Gear to a more positive note
 - Past councils have tried to establish a suggestions box before. Dropped for concern of crossing over into other departments.
 - Faculty senate has a suggestions box
- Charitable annual giving- Donations through Pizza Roma in CI Courtyard
 - Goat of 30K, you can donate through USO QR

a. Executive Board Elections

- Vice- President/ President: Stephaine Long
- Parliamentarian: Michael La Torre
- Secretary: Anna Whetstine
- Treasurer: Alimursal Ibrahimov
- Historian: Mary Mahan

c. Upcoming dates/ meeting times

- Upcoming meetings

- July 25th 2pm
- August 22nd 2pm
- September 26th 2pm: University Services
- October 24th 2pm: Claudia- Care and Assistance
- November 7th 2pm
- Tentative Retreat December 11th

IV. Vice-President's Report

- Nominations- information for eligible staff
 - We need 3 more members
 - Emails will be sent to each department inquiring about members to join.

V. Treasurer's Report

- The budget has been updated for this fiscal year.

VI. Staff Council Committee Reports

a. Nominations and Elections -**Chair: Stephaine**, Martha, Ashleigh

-Refer to section IV. Vice-President's Report

b. Communication Committee – **Chair: Anna**, Lauran, Alexis

-Campus announcement introducing Staff Council representatives.

c. Ad Hoc Bylaws Review Committee – **Chair: Michael**, Christina, Sarina, Alexandra

-Staff council volunteer hours update.

-looking to see how other system schools do theirs.

d. Benefits & Employee Development- **Chair: Mary**, Lorena, Alex, Claudia, Ali

-Talk to staff about current available benefits.

-Writing emergency fund proposal for next year

e. University Relations – **Chair: Desiree, Ben**, Grace, Diana, Donna, Lorraine, Rick, Others

-Break In The Day Halloween: Met with Dr.Miller to go over feedback from last year

-Only group prizes (8 prizes)

-Email being sent out across campus

-We will have a 360-photo booth and photo station

-Door Prizes

-Pumpkin decoration contest

-Better lines for food

-Giving Tuesday table present

-Call for volunteers

-Islander Lights- Call for volunteers (Ashleigh will chair)

VII. University Committees Reports

- a. Calendar Committee – Anna- No Report
- b. Campus Wellness Committee – Ben - No Report
- c. Committee on Committees - Stephaine - No Report
- d. Environmental Committee – Ashleigh - No Report
- e. Expressive Activity Committee - Grace : Constitution Day
- f. Faculty Senate - Stephaine : refer to liaison report
- g. Historically Underutilized Business Comm. - Desiree - No Report
- i. Institutional Effectiveness - Temporary/AdHoc (Trennon) - No Report (Disolved)
- j. International Education Committee - Ali - No Report
- j. Strategic Planning Council - Trennon - No Report
- k. Student Endowment Scholarship Comm. – Ali - No Report
- l. Student Success Council - Lorena : Resorces for Non-profits
- m. Transportation Advisory Committee – Luran - No Report
- n. University Safety Committee – Mary - No Report

VII. Liaison Reports (if any)

- Advisor Update – John LaRue - EPIC Nov. 12-14
 - Line up for EPIC finalized
 - Mixer on Nov 12at 4pm
 - Website launch next week
 - Email going out to supervisors and staff
- HR Update – Dr. Jacquelyn Flowers - No Report
- IT Update – Ben Soto
 - TMP update for centrally funded departments
 - More information to come
- Faculty Senate- Dr. Isla Schuchs Carr
 - Increasing communications from faculty senate
 - Calling for presenters
- Past President- Alexandra Janney - No Report

VIII. Old Business: -No Old Buisness

IX. New Business:

- Giving Tuesday is striving to have larger numbers this year.
- Be on the lookout for more giving Tuesday information to come

X. Adjourn: Motioned by Micheal, seconded by Sarina.