



**Graduate Council Meeting  
MINUTES**

Approved  
April 13, 2017  
01:00–03:00 PM  
Room LIB-220

Attendees:			
COB	<input checked="" type="checkbox"/> Dr. Monica Hernandez	<input type="checkbox"/> Dr. Joseph Mollick	<input type="checkbox"/> Dr. Alexandra Theodossiou
COEHD	<input checked="" type="checkbox"/> Dr. Corinne Valadez	<input checked="" type="checkbox"/> Dr. Frank Spaniol	<input checked="" type="checkbox"/> Dr. Lynn Hemmer
CLA	<input checked="" type="checkbox"/> Dr. David Gurney	<input checked="" type="checkbox"/> Dr. Charles Etheridge	<input type="checkbox"/>
CONHS	<input type="checkbox"/> Dr. Yolanda Keys	<input checked="" type="checkbox"/> Dr. Pamela Greene	<input type="checkbox"/> Dr. Sara Baldwin
CSE	<input checked="" type="checkbox"/> Dr. Chris Bird	<input type="checkbox"/> Dr. Dulal Kar	<input type="checkbox"/> Dr. David Felix
CGS	<input type="checkbox"/> Dr. JoAnn Canales	<input checked="" type="checkbox"/> Dr. Thomas Naehr	<input checked="" type="checkbox"/> Dr. Steve Seidel
Ex-officio	<input checked="" type="checkbox"/> Dr. Catherine Rudowsky		

I. Approval of Minutes from March 23 meeting

No quorum was reached for the meeting; March 23 minutes will be reviewed during the next meeting.

II. Reports and Updates

A. Graduate Council Chair – Dr. Charles Etheridge

Dr. Etheridge reminded the Council members of the upcoming catalog review deadlines. Dr. Naehr stated that deadlines may be pushed back by Academic Affairs due to implementation of Curriculog.

B. CGS Updates – Dr. Thomas Naehr

Dr. Naehr stated that Dean Canales is part of the GEAC Sub-Committee that is developing a strategic plan based on the 30X60 and Rand Report on Graduate Education. Dean Canales will announce updates as they become available.

Characteristics of Doctoral Programs

Dr. Naehr stated that there have been some changes to the reporting requirements, depending on the graduate program. CGS will schedule a meeting with doctoral program coordinators.

Graduate Student Appreciation Week Report – Dr. Seidel

Dr. Seidel reported on student and faculty participation in Graduate Student Appreciation Week events. Approximately 60 students and faculty attended the 3MT competition. Late drop of a number of competitors was cause for concern.

Reminder: Election of new Graduate Council members

Dr. Naehr asked the Council members to remind their respective College administrators to call for elections of new Graduate Council members.

C. Committee Reports

i. Curriculum – Dr. David Gurney

No quorum – vote on procedure for stacked courses will take place during next meeting.

Dr. Bird: is there a similar document for regular graduate courses?

Answer: no, but such a document could be developed.

ii. Rules and Procedures – Dr. Joseph Mollick

1. Discussion item: Revisions to the Graduate Faculty Procedure

Revisions to Graduate Faculty Procedure are still under discussion by the subcommittee. Document should be ready for discussion by entire Council and vote in time for the next meeting.

D. Liaison Reports

i. ITDEC – Dr. Frank Spaniol

Committee discussed availability of the Media Site video server.

IDET workshop is coming up – date to be announced.

#1 issue for students seems to be the lack of grades posted in Blackboard.

Dr. Etheridge commented that the Grade Center in Blackboard does not provide some of the functions faculty would like to see. In addition, students may not always take the initiative to check their grades in Blackboard.

Dr. Bird: what percentage of faculty does not use Blackboards for grades?

Dr. Spaniol: data not readily available.

ii. Faculty Senate – Dr. Corinne Valadez

GSEN name change will be discussed during next Faculty Senate meeting.

Language is being developed to allow students who miss exams due to official university events timely completion of missed work.

A new Faculty Workload procedure has been approved and posted.

Dr. Spaniol: procedure is loosely based on College Station's procedure.

iii. Library – Dr. Catherine Rudowsky

It was discovered that thesis and dissertation pdfs were indexed by Google, although they had an embargo in place. This issue has been corrected.

Dr. Rudowsky asked whether titles and abstracts should be discoverable during the embargo period. Graduate Council members will seek input from Colleges.

A "Transforming Libraries for Graduate Students" meeting took place two weeks ago (not at TAMU-CC). Dr. Rudowsky will follow up with a more detailed report.

Dr. Rudowsky reminded the Council members of the retirement reception for Jeff Janko.

iv. International – Dr. Joseph Mollick

Not present – no report

III. Unfinished Business

Graduate Council recommendations to CDC and Faculty Senate

Dr. Bird will draft another revision of the document based on input received during the meeting.

TENTATIVE FUTURE MEETING DATES:

2017: 04/27, 05/11

IV. New Business

V. Matters Arising

Dr. Spaniol: should Graduate Council meet only once per month?

Dr. Naehr stated that this has been tried before and will only work if the subcommittees use the time between meetings to attend to ongoing business.

The meeting adjourned at 02:20 p.m.