



Graduate Council Meeting MINUTES		1:00 – 3:00 p.m. Online October 13, 2022
Attendees:		
<input checked="" type="checkbox"/> Dr. David Zhang	<input type="checkbox"/> Dr. Patrick Crowley	<input type="checkbox"/> Dr. Jack Clampit
<input checked="" type="checkbox"/> Dr. Mikaela Boham	<input checked="" type="checkbox"/> Dr. Corinne Valadez	<input checked="" type="checkbox"/> Dr. Kevin Bazner
<input checked="" type="checkbox"/> Dr. Yuliana Zaikman (late arrival)	<input checked="" type="checkbox"/> Dr. Peter Moore	<input checked="" type="checkbox"/> Dr. David Shields
<input checked="" type="checkbox"/> Dr. Dixie Andelman	<input checked="" type="checkbox"/> Dr. Heather DeGrande	<input checked="" type="checkbox"/> Dr. Tammy McGarity
<input checked="" type="checkbox"/> Dr. Dorina Murgulet	<input checked="" type="checkbox"/> Dr. Fereshteh Billiot	<input checked="" type="checkbox"/> Dr. Patrick Larkin
<input checked="" type="checkbox"/> Dr. Hua Zhang	<input type="checkbox"/> Dr. Lucy Huang	<input checked="" type="checkbox"/> Dr. Medhi Sookhak
<input type="checkbox"/> Dr. Isla Schuchs Carr	<input type="checkbox"/>	<input type="checkbox"/> Dr. Catherine Rudowsky
<input type="checkbox"/> Dr. Karen McCaleb	<input checked="" type="checkbox"/> Dr. Marvarene Oliver	

- I. Dr. Boham, Chair, called the meeting to order and called roll.

- II. Dr. McGarity moved to approve the August minutes. Dr. Huang seconded. Dr. Oliver suggested a friendly amendment to update attendees and specific edits to one specified paragraph. Dr. McGarity accepted the amendment. Votes were 13 in favor and 2 abstentions.

- III. Reports and Updates
 - A. Graduate Council chair update: Dr. Boham reported a Research Computing Committee (RCC) and Instructional Technology Committee (ITC) each need a representative from Graduate Council. Dr. Boham sits on the ITC as the COEHD representative and has been informed she cannot also fill the role of the council representative. She briefly discussed an overview of each committee and asked for volunteers. Council members asked for more information for each committee commitment. Dr. Boham will seek that information and provide it to the council so that council members can make an informed decision about serving.
 - B. CGS Update: Dr. Oliver noted that she retired at the end of August and that she is currently working part-time. She informed the council about one change to graduate faculty status made following the vote held online in September in order that the status is consistent with the faculty member’s credentials.
 - C. Committee Reports
 - i. Curriculum: Dr. Valadez reported that the Curriculum Committee participated in CourseLeaf training. She informed the council that the first UCC meeting is scheduled for March 1 and that there are several categories of items slated for that meeting. She noted that not all of the items currently in CourseLeaf will be considered at that meeting and that Dr. Robin Johnson, UCC chair, will make the final determination about the agenda for March 1. She also noted that the schedule has been changed this year and that the work of the Curriculum Committee is occurring later this year and responded to questions posed by Graduate Council members.

- ii. Rules and Procedures: Dr. Oliver reported that the status of several nominees were changed and discussed the rationale, which combined both graduate faculty status criteria and requirements about which statuses count toward the required number of committee members. Dr. McGarity provided a report from the Rules and Procedures Committee concerning graduate faculty status applications. She moved that the council approve the report. Discussion was held and questions from council members were addressed. At the conclusion of discussion, the vote was conducted; the council voted unanimously to accept the report.

D. Liaison Reports

- i. Instructional Technology Committee: Dr. Boham is no longer the represent; however, she reported the ITC has not met.
- ii. Faculty Senate: Dr. Schuchs Carr was not present. No report.
- iii. Library: Dr. Cate Rudowsky was not present. No report.
- iv. International Education Committee: Dr. Jack Clampit was not present; however, he reported prior to Dr. Crowley notified the council about a meeting concerning internationalization of global education that will be held in Corpus Christi. He will send information to Dr. Boham, who will send it to all Graduate Council members. Dr. Murgulet noted the importance of this effort, especially given the difficulties.

IV. Unfinished Business: Dr. Oliver reminded council members about new dissertation and thesis templates that will be required beginning in Spring 2023.

V. New Business: Dr. Murgulet has been approached by graduate students with questions about a graduate student association and that students want a group for graduate students. There was discussion; Dr. Murgulet noted that her students feel as though there is not a culture of graduate students and that graduate want a way to let administration know about their concerns. Dr. Oliver noted that the council can have a conversation with Dr. McCaleb and that graduate students can do that as well. Dr. Bazner suggested that if there is a desire to have their voices heard, there is nothing wrong with a group of students forming their own organization for the purpose of advocacy. He informed the council that Stephanie Schmidt in Student Activities is the contact person in Student Services.

Dr. Huang raised a question about researchers being able to chair dissertations and indicated there is a need for that. Dr. Oliver informed the council that current University Rules and Procedures specify that only tenure/tenure-track faculty qualify as regular Graduate Faculty Members, which restricts those who are not tenure/tenure-track faculty from chairing. She noted that Dr. McCaleb is aware this is a concern for some programs and encouraged council members to have a conversation directly with Dr. McCaleb at the next meeting. Dr. Oliver also stated that she would inform Dr. McCaleb. Dr. Oliver noted that committee chairs are responsible for the whole thesis/dissertation process, including ensuring students take care of the administrative portion of the process. She encouraged council members to in turn encourage faculty to be sure their thesis/dissertation students know the necessary steps and forms and/or to send their students directly to CGS.

VI. Matters Arising: Dr. Oliver thanked Dr. McGarity for going above and beyond to keep graduate faculty nominations on track and thanked Dr. Valadez for keeping the Curriculum Committee moving forward.

VIII. Adjournment

FUTURE MEETING DATES

11/10/22, 12/8/22

01/12/23, 02/09/23, 03/09/23, 04/13/23, 05/11/23