



Tarpon Tips . . .

Philosophy and Purpose

The University of Corpus Christi is a Baptist church-related coeducational senior college of liberal arts with an administration and faculty dedicated to higher education based on and motivated by Christian values. The academic program stresses the arts and sciences and includes courses in religion, business, and teacher education. The curriculum is designed to provide the students with the essentials of liberal learning and the fundamental disciplines that will enable them to develop their potentialities. The primary purpose of the college is to prepare students through liberal education for responsible citizenship in a free society.

To accomplish its purpose the college has specific objectives: to enable its students to grow in knowledge of themselves, of the world in which they live, and of their cultural heritage; to develop in them the ability to read with understanding, to write with precision and clarity, and to think accurately, critically, and constructively; to help them to prepare themselves physically, mentally, morally, and spiritually to meet successfully the complex demands of modern society and to acquire a personal philosophy of high ethical standards, sound values, and mature spiritual insight.

Alma Mater

From the east, from the west,
From the north, the south,
Alma Mater, we praise thy name!
As a fire in our hearts, none shall ever doubt,
That thy spirit is kept aflame.
Many voices are heard, o'er land and sea,
All raised in thy honor praising thee.
To the ends of the earth, we thy worth will hail!
Alma Mater, Our UCC.

—Smith

Whom To See About

Academic Matters	Academic Dean or Registrar
Admissions	Director of Admissions
Basketball	Basketball Coach
Calendar (Official & Activities)	Director of Activities & Organizations
Choral Organizations	Choir Director
Counseling, Guidance, & Testing	Director of Guidance Services
Employment:	
Student part-time (off campus)	Dean of Students
Student part-time (on campus)	Financial Aids Officer
Teacher Placement	Chairman, Division of Education
Fees & Tuition	Business Office
Financial Aid	Financial Aids Officer
Information	Dean of Students
Intramural Sports	Director of Housing & Recreation
Lost & Found	Director of Activities & Organizations
Religious Organizations	Director of Religious Activities
Student Publications	Director of Activities & Organizations
Tennis	Tennis Coach
Veterans' Affairs	Financial Aids Officer

Services Provided

Health Services

The administration of the University of Corpus Christi is vitally concerned with the continuance of good health for its students and the prevention of sickness and accidents. The University maintains a student Health Service for the treatment of minor illnesses and injuries which may be incurred by the students.

An infirmary, staffed by qualified nurses, is located on campus for regular students who become ill. A complete health evaluation and health history are required of all freshmen and transfer students and are kept on record in the infirmary.

Procedures for use of health services are as follows:

- (1) The infirmary hours are from 8:00 a.m. to 4:00 p.m. Monday through Friday. However, should a student become ill during the night or on the weekend, medical assistance is available.
- (2) The college physician is available to students by appointment. Any student wishing to see the college physician at his office is requested to make the appointment through the infirmary. One of the college physicians will be at the infirmary at 1:00 p.m. on Tuesday and Friday afternoons. Students wishing to see him are requested to contact the nurse before 10:00 a.m. on those days.
- (3) The college infirmary provides for routine visits. Charges will be made for surgery, injections, x-rays, and laboratory tests.
- (4) If a student is hospitalized in the college infirmary or a local hospital, the school nurse will notify the Academic Dean who in turn will notify the faculty.

In order that a student's academic career will not be endangered by a serious expense due to illness or injury, the college has made available an insurance program to meet some of the additional needs that might arise.

This program is a supplement of the Student Health Service offered through the infirmary. This plan covers possible illness or injuries which would require much more extensive treatment or facilities than those available through the infirmary. All full-time students (except military) are required to enroll. Benefits payable under this plan will be paid in addition to those afforded under any other insurance plan. The college urges each student to make maximum use of all available health facilities.

Food Service

Meal tickets cover the period beginning with the first day of classes and continuing through the last day of finals.

Between semesters and during holidays, students pay cash for meals. Students living in the dormitories are required to purchase meal tickets. No meal is served on Sunday evening.

Financial Aid

The University of Corpus Christi participates in the following programs:

National Defense Student Loan	Scholarships
Educational Opportunity Grant	Grants-in-Aid
Texas Opportunity Plan Loan	Part-time Employment
Guaranteed Student Loan Program	Veterans' Benefits

Students desiring to apply for financial assistance should contact the Financial Aids Officer. The college suggests that all students anticipating difficulties in meeting their college expense should file a complete set of applications.

Lost and Found Service

The location for lost and found articles is in the office of the Director of Activities and Organizations in the Glasscock Memorial Student Union Building.

Placement Service

A placement service, operated by the Dean of Students, aids students in securing part-time positions off campus.

Part-time employment is available for a limited number of students in the administrative offices and various departments of the college. Applicants should apply to the Financial Aids Officer.

The Division of Education and Psychology maintains a teacher placement service for students who have completed programs in teacher education leading to provisional certification in Texas.

Counseling, Guidance, and Testing Services

Upon being admitted to the college, each student is assigned a faculty advisor to assist him in degree planning and course selection. Each member of the faculty serves as academic counselor for the courses.

Additional counseling services are available to any student desiring help with his personal, vocational or general academic problems. After an initial interview, a student seeking assistance may select tests or inventories on aptitudes, interests, abilities or personality characteristics which may be of value to him.

The director of Guidance Services is also responsible for assisting with the orientation program.

The director of Guidance Services also administers the American College Test, the Graduate Record Examination and the Admission to Teacher Education Battery as part of our institutional testing program for our own students. National Teacher Examination and certain other tests are given through the national testing program and open to all applicants.

Postal Service

The college post office is located in the Glasscock Memorial Student Union Building. A United States Post Office contract station sells stamps and money orders and provides other postal services.

Students residing on campus are expected to apply for a mail box. The college does not provide general delivery service. The assignment of individual mail boxes in the post office is under the supervision of the Dean of Students. Your address will be:

YOUR NAME
UNIVERSITY OF CORPUS CHRISTI
P. O. BOX 6010
CORPUS CHRISTI, TEXAS 78411
DRAWER # (Your individual box number)

Banking Service

Students are encouraged to establish a checking account in a local bank.

The Business Office will cash one personal check per week; the amount not to exceed fifteen (\$15.00) dollars.

Except in cases of large amounts, money orders, cashier's and/or certified checks may be cashed.

A charge of five (\$5.00) dollars is made for any check returned from the bank.

Student Union Program

The Union is an integral part of the education program of the college. The primary goal of the Union is to support and supplement the student in his academic pursuits. To accomplish this goal, the Union provides religious, social, and cultural programs to help develop the whole person.

Activities Program

The Director of Student Activities and Organizations coordinates student religious, cultural, and social activities from an office located in the Glasscock Memorial Student Union Building.

Calendar of Events

The Director of Student Activities and Organizations coordinates, maintains, and publishes a calendar of scheduled college events. It is necessary that, where possible, activities and events be scheduled through the Director's office at least thirty days in advance. It is preferable that all major activities (social functions, athletic events, recitals, plays, departmental expositions, etc.) be scheduled three months in advance to avoid possible conflicts. The sponsors of each event are responsible for the scheduling.

Student Organizations

Student organizations, including scholarly, social, service, and religious organizations, are coordinated by the Director of Student Activities and Organizations. Each student organization must meet requirements established by the Student Senate and must be approved by the administration. The purpose of each organization, as outlined in its constitution, must be in accord with the purpose and objectives of the college. Each organization must have a faculty sponsor, and the organization

officers must maintain a scholastic average of "C" or above. Present organizations on campus are:

Alpha Delta Kappa	Newman Club
Alpha Psi Omega	Radio Club
Baptist Student Union	Science Club
Circle K. International	Sigma Pi
Epsilon Pi Omega	Student Education Association
Kappa Sigma Kappa	Tau Delta Phi
Player's Club	Tau Kappa Epsilon
	Zeta Chi

Student Publications

The Director of Activities and Organizations serves as the advisor for student publications, including the Silver King, the Seabreeze, and such other publications as may be authorized.

As the publisher and financial backer of student publications, the University of Corpus Christi has the legal responsibility for these publications. In order to carry out this responsibility the college retains the right to set and enforce policies for the publications:

- (1) The content of student publications shall be in accord with the purpose and objectives of the college.
- (2) The content shall be in accord with generally accepted standards of good taste.
- (3) Irresponsible, inflammatory, or false statements have no place in the publications of any institution of higher learning and cannot be tolerated at the University of Corpus Christi.

These policies in no way constitute censorship of student publications, but do constitute the necessary exercise of legal rights by the college in meeting its legal responsibilities. In practice, the University of Corpus Christi delegates to the editors of student publications the maximum freedom of expression consistent with the above policies; in return, the college insists that this delegated freedom be exercised responsibly.

Student Conduct

In accordance with the purpose and objectives of the college, the administration, the faculty, and the Student Association will strive to develop in every student a strong sense of personal responsibility and the self-discipline that will enable him to govern his own behavior to meet the expected standards. Occasionally, however, it may be necessary for the college to discipline a student.

Subject to the orders of the Board of Trustees, the President has the ultimate authority and responsibility for discipline. The authority and responsibility for the initiation of necessary disciplinary action have been delegated by the President to the Dean of Students. Because it is the desire and intent of the University of Corpus Christi, in accordance with its objectives, that non-academic disciplinary matters involving students be handled to the maximum extent possible by the students themselves, the Dean of Students has delegated certain authority and responsibility for student discipline to the Student Association.

- (1) The investigation of disciplinary cases, including the conduct of hearings, as may be necessary to establish facts.
- (2) The reporting of findings in such cases to the Dean of Students.
- (3) Recommendations to the Dean of Students for disciplinary action to be taken.

As a private college, the University of Corpus Christi has the right to choose the kind of student it wishes to educate. Any student or group of students that attempts to disrupt the operations of the college or to interfere with the rights of other students may be suspended and barred from the campus by administrative action. Students involved in violations of the city, state, or federal penal codes, either on or off the campus, may be administratively suspended or dismissed from the college or prevented from registering. Such administrative action in no way constitutes double jeopardy under the law for the individual concerned.

A student has the right to appeal disciplinary action taken against him to the President. The President may act directly upon such an appeal, or he may request that the Discipline Council, composed of members of the administration and faculty appointed by the President, consider the case and advise him before he acts upon the appeal.

Hazing: Hazing is a violation of state law; therefore, any student who is a victim of hazing may press criminal charges with the police against the hazers. Any type of physical punishment, humiliation, or intimidation of one student by another is classified as hazing. Planned activities and approved initiatory stunts will be participated in by freshmen on a purely voluntary basis.

Alcoholic Beverages: The college is committed to the position that drinking alcoholic beverages is not in keeping with best academic interests or physical welfare, and not compatible with the goals of Christian education; its possession or consumption is expressly forbidden on the campus. In addition, students should not come on to the campus while intoxicated.

Narcotic and Dangerous Drugs: Possession or use of narcotics and dangerous drugs on campus is not allowed, nor are students allowed on campus while under the influence of narcotics or dangerous drugs.

Dancing: Dancing is not allowed on campus.

Gambling: Gambling, in any form, is prohibited on campus.

Firearms and Explosives: Possession or use of firearms, fireworks, or explosives is prohibited on campus.

Academic Program

Student Absences

The student is expected to attend every meeting of every class. There are no excused or unexcused absences; however, a student who is absent from class because of participation in an approved school activity may be permitted to make up the work missed. A student who is absent from class for any other reason may be permitted to make up the work at the discretion of the teacher.

Regulations Concerning Make-up Test

A student who is absent from a required examination or from an examination covering two or more weeks may make up the examination by:

- (1) Securing a signed permit from his teacher to take the examination. (Blank permits may be secured from the office of the Academic Dean.)

- (2) Taking the permit to the Business Office and paying an examination fee (\$10.00 for a final examination and \$5.00 for all other examinations). The permit will be stamped at the Business Office when the fee is paid.
- (3) Returning the stamped permit to the teacher.

Adding or Dropping a Course

After registration, a student may drop or add a course only with the approval of the student's advisor and of the Academic Dean. If he has chosen his major, he must secure written permission from his major professor. He must observe maximum semester-hour load set forth under "Scholastic Standards" in the college catalog.

A student may drop a course without penalty before the end of the fifth week of any semester in which the course is taken. The symbol "W" will be recorded to indicate a drop without penalty. With sufficient reason a student may drop a course which he is passing at any time. The symbol "WP" will be recorded for this. A student may drop a course which he is failing before the end of the tenth week and the symbol "WF" will be recorded, but if the course is dropped after the tenth week a grade of "F" will be recorded.

A student may drop a course in a summer term during the first week of that term with a grade of "W." Through the second and third weeks a grade of "WP" or "WF" will be recorded for the courses that are dropped. After the third week a grade of "F" will be recorded for those who withdraw.

Withdrawal From School

A student desiring to withdraw from the college for the remainder of the term or semester for which he is registered must secure permission from the Academic Dean. To be honorably dismissed he must make satisfactory arrangements for settling his account with the college. No student under twenty-one years of age will be allowed to withdraw without the consent of parents or guardians. If a student leaves the college without properly withdrawing, he will be given a grade of "F" in each course for which he is registered or may be refused permission to re-enroll.

Academic Dishonesty

It is expected of every student that he maintain absolute integrity in all of his scholastic work. Any attempt on the part of a student to receive credit for work other than his own will be the basis for disciplinary action. This includes cheating, plagiarism, or collusion. An accessory to an act of cheating shares the guilt with the principal and is dealt with in a similar manner.

Auxiliary Enterprises

Bookstore

A bookstore, located in the Glasscock Memorial Student Union Building, is operated by the Baptist Bookstore Division of the Sunday School Board of the Southern Baptist Convention. Books, school supplies, and personal articles are available through the bookstore.

Snackbar

A snackbar is located in the Glasscock Memorial Student Union Building across from the Bookstore. The hours for snackbar operation are posted each semester. The snackbar serves a variety of food and drinks and operates on a cash basis.

General Information

Student Convocations

Student convocations, both religious and otherwise, are a vital part of the student life at the University of Corpus Christi. Voluntary religious convocations are held on Wednesday at 10:15 a.m. in the Student Union Building.

On Friday at 10:15 a.m. compulsory convocation is held for all freshmen and sophomores in the theatre-chapel. College emphasis on this activity and the regulations governing it grow out of the nature and objectives of the school.

Regular assemblies and faithful attendance by the students help to create a student body in which individuals may function in concert — as a community — to transact student business, hold elections, hear lectures, and in general learn to function with a sense of social responsibility.

Summons to Administrative Offices

At times it becomes necessary that a student be requested to report to an administrative office for a conference. This summons may be transmitted by letter, by telephone, by notices on bulletin boards, or by other means of communication. A student who receives a summons is expected to report immediately and to do so in preference to other duties. Failure to heed such summons makes a student liable to suspension.

Bulletin Boards

Bulletin boards are a vital means of communication on a college campus. It is the responsibility of the student to acquaint himself with the information posted on these boards.

Vehicle Regulations

The right to control vehicles on campus is vested in the college, and the college may revoke the privilege of any student to maintain or operate a motor vehicle at the college at any time if, in the judgment of the administration, such action seems appropriate. Vehicles should not be parked on sidewalks, in restricted areas, or on the grass.

Orientation

An orientation program of two parts is provided to introduce the new student to the college. The first occurs before the beginning of the fall semester and includes meeting with student personnel services staff, faculty and upper level students. The second phase is designed to assist the student in most fully experiencing a meaningful college career. This course meets one hour each week for one semester. Attendance is required of all new students.

Student Records

Files on students are kept in several offices of the college. Faculty members and administrative officials have access to these files.

The Registrar maintains for each student an academic file.

The Dean of Students maintains for each student a file in which information pertinent to student services is kept. Such information includes the medical report of health required of each student prior to registration, autobiographical data, reports of interviews, financial aid records, disciplinary records, and correspondence

concerning the student. Confidential material on students is maintained in a separate confidential file.

The Chairman of the Education and Psychology Division maintains for each student in the teacher education program a file containing data pertinent to teacher education.

Student Government

Each student enrolled in the college is a member of the Student Association. The Student Association sponsors various activities on campus. It sponsors the cheerleaders. It sponsors the publication of the student newspaper (the Seabreeze), the annual (the Silver King), and an annual student directory.

Each year the Student Association elects officers who along with one elected representative from each class and from each approved student organization make up the Student Senate. The Student Senate forms standing and special committees as necessary to aid in the processes of student government. The Student Senate meets weekly.

Intramural Program

The intramural program is designed by the college to offer a complete co-educational athletic program for all students. This program is under the supervision of the Director of Housing and Recreation. Competition is provided in the following sports: flag football, basketball, soft pitch baseball, golf, tennis, badminton, volley ball, swimming, and bowling.

Dormitory Policies

Policies for all Residence Halls

Students reside in college housing at the discretion of the college and they are expected to conduct themselves in an acceptable manner.

Counselors

The Head Resident and the Dormitory Counselors are responsible for the efficient operation of the dormitories.

Illness

Residents should report immediately to the Head Resident or Counselors any illness or injury. Only the Head Resident will notify the Director of Health Services or parents if it is deemed necessary.

Keys

The student is responsible to the Counselor for his keys until he moves. If a key is lost, the student should report to the Counselor so that a duplicate key may be ordered. A charge of \$1.00 will be made when a key must be replaced the first time; thereafter, \$2.50 will be charged for a duplicate key.

Leaving the City

To make it possible to locate any student in an emergency the college requests each student to sign out before he leaves for any trip outside the city. Women residents must have a signed general permission statement giving her permission to sign out overnight.

Notices

Students are urged to watch dormitory bulletin boards for important announcements and telephone calls. (Each resident will be responsible for the posted information.) Notices must be approved by the Head Resident.

Room Check

Periodic inspections will be made of the rooms and occupants keeping untidy rooms will be asked to leave after receiving due warning.

Families and friends of residents visit frequently. Decorations and art objects should reflect good taste and the Christian philosophy of the college.

Marriage

Advance notice must be given to the Dean of Students by any resident student planning to marry.

Checking in Dormitory

All students must officially check into the dormitory office with the Head Resident. Each student will receive a copy of dormitory rules and regulations and will be asked to sign a lease agreement.

Checking out of Dormitory

Students checking out of the dormitory must return their room key and be checked out by a Dormitory Counselor.

Dormitory House Council

Each dormitory develops its own House Council. This council works closely with the Head Resident to provide an atmosphere conducive to the attainment of a good education.

Firearms

Students who wish to use guns during hunting season must make proper arrangements with the Head Resident for storing of firearms.

Alcoholic Containers

Possession or display of alcoholic containers is prohibited.

Dormitory Rules and Regulations

Detailed dormitory rules and regulations will be issued when a student checks into the dormitory.

Time of Occupancy

Room rent is computed on a semester basis. The opening and closing date for dormitories is announced in the college catalog and at the end of each semester the student must vacate his room before the closing hour as listed in the catalog.

Holiday Accommodations

Arrangements are made for students not returning home for holidays to reside in temporary facilities at the rate of \$1.50 per night.

Telephones

All telephone calls must be limited to ten minutes. All calls are to be made on pay telephones.

Calls from parents and emergency calls will be handled at any time. Local calls will not be accepted between the hours of 11:00 p.m. and 7:00 a.m. Students desiring private telephones are responsible for all aspects of the transaction with the telephone company.

Guests

Residents may have overnight guests on Friday and Saturday nights. There is a charge of \$1.50 per night. Guests will not be permitted to stay overnight during the week or during midterm and final examinations. Guests will observe all dormitory regulations, and their host or hostess will be responsible for their activities.

Young women wishing to have guests must check with the dormitory staff before extending the invitation. When the guest arrives, she is asked to register with the dormitory staff.

Special Regulations for Women Residents

Curfew Hours	Freshmen	Upperclassmen
Monday — Thursday	10:30 p.m.	11:00 p.m.
Friday — Saturday	12 midnight	1:00 a.m.
Sunday	10:30 p.m.	11:00 p.m.

Signing In and Signing Out

Signing out makes it possible for women to be reached in case of emergency telephone calls or unexpected visitors.

No resident may sign out to spend the night in a local hotel or motel unless she is accompanied by her parents or legal guardian.

Permission to leave town over night will be granted only on expressed consent of the student's parents or guardian. Such consent must be given on the General Permission Statement or by letter. Communications must be addressed directly to the Director of Housing.

Residents are required to sign in and out in the dormitory office when leaving the campus at any time.

Parents will be called collect if a girl does not return on time unless the Head Resident has been notified of the delay.

General Permission Statement

A General Permission Statement is sent to the parents to be filled out and promptly returned. When residents request permissions that are not provided for on the statement, separate written permission must be sent by the parents.

Students participating in drama productions, music programs, or any other school sponsored events may have special permission for later hours at the request of the college sponsor.

Demerit System

Women's dormitories are governed by a demerit system approved by the Director of Housing, Head Resident and staff. The system is used to govern residents in matters relating to their dormitory life. Any infraction of the dormitory rules will result in the loss of certain privileges for a specified period of time. (The demerit system is fully explained in the dormitory rules issued upon checking in.)

The Dress Code

The Dress Chart for students is presented as a guide to proper dress.

Dress for Women

WHERE	WHAT	WHAT NOT
Library, Food Center, Student Union, Campus Activities	Dresses, blouses, skirts, sweaters, finished bermudas, culotte-type apparel, shoes	"Cut-offs," swim suits, Unfinished bermudas, rubber thongs, barefoot, hair in rollers
Class	Dresses, skirts, blouses, sweaters, culotte-type apparel, shoes	Slacks, finished or unfinished bermudas, "cut-offs," barefoot, rubber thongs, hair in rollers
Sunday Meal	Dresses, skirts, blouses, sweaters, culotte-type apparel, shoes	Slacks, finished or unfinished bermudas, "cut-offs," rubber thongs, barefoot, hair in rollers
Pool & Gymnasium	Appropriate dress	

Dress for Men

WHERE	WHAT	WHAT NOT
Library, Food Center, Student Union, Campus Activities	Slacks, sport shirts, clean and laundered levis, finished sweatshirts (any shirts bought at the bookstore except P.E. shirts)	Unfinished sweatshirts, P.E. shirts, undershirts, unfinished bermudas, "cut-offs," swim suits, rubber thongs, barefoot
Class	Suit and tie, slacks, sport shirts, clean and laundered levis, and shoes	Same as above
Sunday Meal	Same as for class	Same as above

Swim suits are to be worn at poolside only.

NOTE: A student may wear a well-trimmed mustache or goatee. Sideburns must be well trimmed and cannot extend below the ears. Full beards are not acceptable. Men's hair styles must be moderately short and tapered.

What To Bring

WOMEN

1. Two or three sets of sheets and pillow cases (twin bed size 39" X 74")
2. Pillow
3. Towels and wash cloths
4. Blanket
5. Bedspread
6. Laundry bag
7. Shower curtain
8. Reading lamp
9. Electric iron
10. Alarm clock
11. Sewing kit
12. Rain coat, umbrella, rain boots, etc.
14. Mattress cover
15. Dust cloths

MEN

1. Sheets and pillow cases (twin bed size 39" X 74")
2. Pillow
3. Bedspread
4. Towels and wash cloths
5. Blanket
6. Laundry bag
7. Study lamp
8. Alarm clock
9. Electric iron
10. Rain coat, windbreakers, parkas, etc.
11. Mattress cover
12. Dust cloths