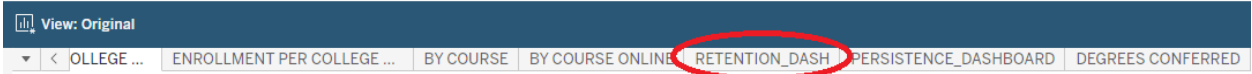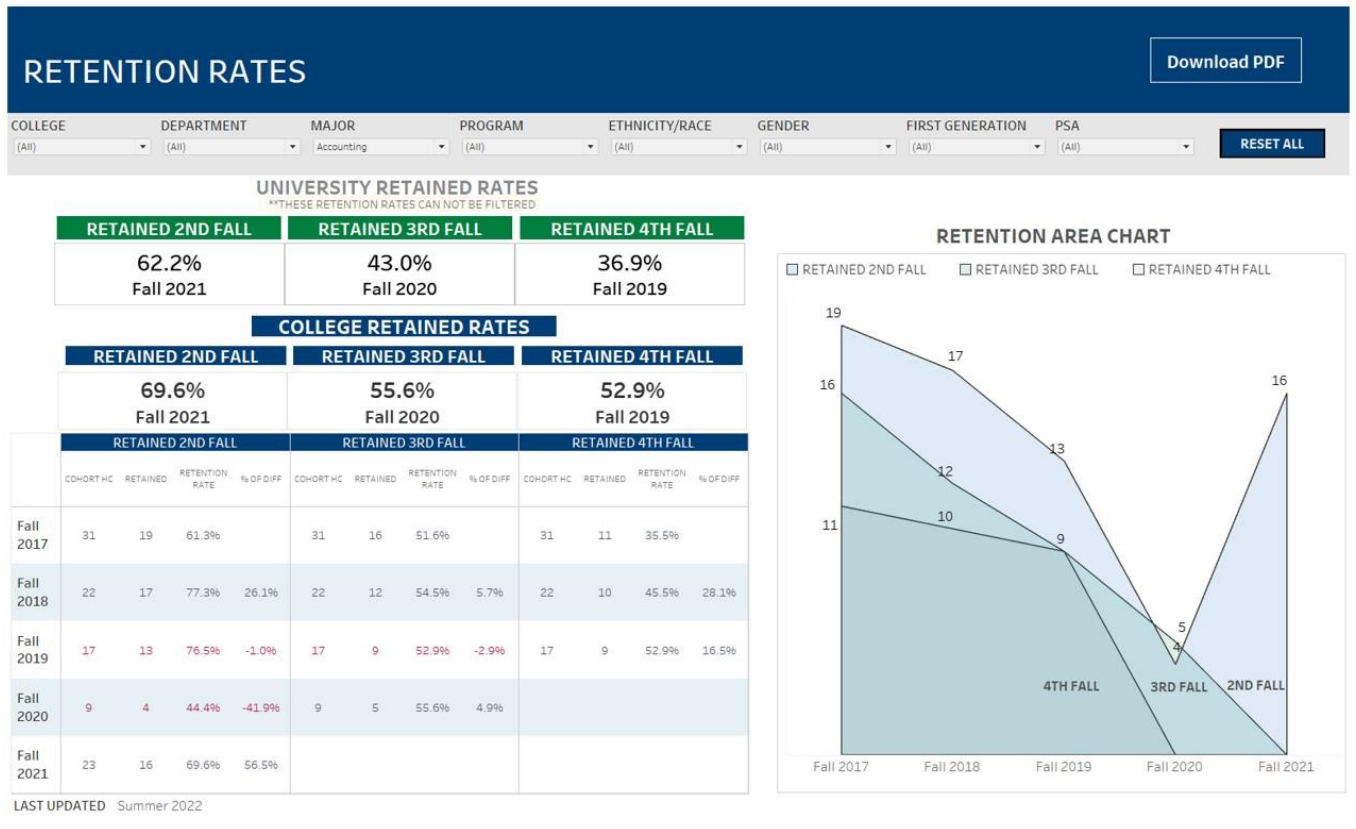# Retention Rate

1. Once you have successfully navigated to the dashboard, select the Retention tab near the top of the page.

2 This will present retention rate data, as shown below.

3. From the College drop-down, select the college that houses the program you are accessing data for.

4. From the Department drop-down, select the Department that houses the program. Click Apply.

5. From the Program drop-down, select the program. Click Apply.

6. The data under College Retained Rates provide the rate at which students were retained for the second fall for selected data.